



## Parking Permit Application

<b>Resident/Vehicle Owner</b>	<b>Address</b>	<b>Sticker #</b>
<b>VIN #</b>	<b>Year/Color/Model</b>	<b>Expiration Date</b>
<b>Driver's License Number</b>	<b>License Plate Number</b>	<b>Title Number</b>

**A. PARKING IDENTIFICATION STICKER**

1. **To obtain a parking sticker the vehicle must be in a leaseholder's name** (except in the cases of full time students) and you must allow us to copy your owner's card/registration, driver's license and proof of insurance. The vehicle must have inspection and emissions stickers and current tags. All items requested must meet all applicable state laws and not be expired or a sticker will not be issued.
2. **Stickers will not be issued after the initial six months of your residency if** your owner's card, driver's license and proof of insurance do not have your Lynnewood Gardens address on them.
3. We will issue **one sticker per leaseholder**. Occupants, of any age will not be issued a parking sticker.
4. **Reregistering your vehicle upon renewal of lease** is required every time you renew your lease. Month-to-Month leaseholders will be renewed every six months. You must meet all the requirements every time you register. **There is a \$5.00 charge for a parking sticker.**
5. **Company Vehicles** - In order to obtain a parking sticker the Tenant must submit their current driver's license, the vehicles current owner's card, proof of insurance and a letter from their employer authorizing them to operate the vehicle.
6. **If your sticker is not properly displayed**, on the lower right hand corner of the rear window, your vehicle is illegally parked and will be towed at the vehicle owner's expense. Having a sticker displayed does not mean your vehicle will not be towed. It only means it will not be towed for failure to display a parking sticker, see below.

**B. TOWING** - in the parking lots or Washington Lane or Cheltenham Avenue service roads

1. **In the event your car is towed for any reason, all inquiries are to be referred to PAT'S TOWING** at 1(610) 279-9018. **Do not call Lynnewood Gardens. You must call the towing service for the amount due and payment information.**
2. **No prior notice will be given before vehicle is towed.** **Receipt of the Parking Permit Application, Rules and Regulations or your lease, is your notice.**
3. **Vehicles Will Be Towed**, even with a parking sticker at the vehicle owner's expense if:
  - a. **Any Vehicle, which in the opinion of Landlord, is a hazard, this includes but not limited to: severely damaged (even if you are waiting on an insurance appraiser), abandoned, flat tires, broken window, leaking fluids, being used for storage or inoperable; or**

- b. Any Vehicle that has an expired parking sticker, plates (registration), tags and/or inspection; or,
- c. Any Vehicle not properly displaying a Lynnewood Gardens, identification sticker; or,
- d. Any Vehicle illegally parked, this includes but not limited to: sidewalks, lawns, blocking entrances or exits, in multiple spots, not between the lines, fire lane, in front of a garage (even if you are renting a garage), handicapped spaces, dumpster area; or,
- e. Any Vehicle Parked or Driven ON THE LAWN OR THE SIDEWALK.

C. **GUEST and NON-STICKERED VEHICLE PARKING** – It is your responsibility to advise your guests of these parking regulations. Parking is allowed only on public streets or they will be towed at the vehicle owner’s expense.

1. **PUBLIC STREETS** are Humphrey Merry Way, Lucretia Mott Way, Mather Way, Massey Way, Wagner Way, Penrose Avenue, Williams Way, South and North John Russell Circle.
2. **PRIVATE STREETS** are the parking lots and the Washington Lane and Cheltenham Avenue service roads.

D. **PARKING and/or DRIVING ON THE LAWN** is prohibited and you will be charged a \$50.00 fine plus cost to repair any damage. This includes moving vans.

E. **SNOW CONDITION PARKING** – Management reserves the right to shift cars in the cases of an emergency or for snow removal at the vehicle owner’s cost. During the winter months, please remember to park your vehicle so that the bumper does not extend over the sidewalk.

F. **SAVING PARKING SPACES** – Cheltenham Township and Lynnewood Gardens prohibits saving parking spaces for any reason. Even in the case of digging your car out from the snow.

G. **PURCHASED A NEW VEHICLE** – You must register your new car. Do not park in the parking lots, Cheltenham Avenue or Washington Lane service roads or you will be towed.

H. **DISABLED OR IN AN ACCIDENT** (even if you are waiting on an insurance appraiser) – Do not park in the parking lots, Cheltenham Avenue or Washington Lane service roads or you will be towed.

I. **RENTAL VEHICLES** – Parking stickers are not issued to rental vehicles. Do not park in the parking lots, Cheltenham Avenue or Washington Lane service roads or you will be towed.

J. **WASHING and MAINTENANCE REPAIR** of vehicles on the premises is not permitted. Minor maintenance of your vehicle is permitted. Minor maintenance includes the checking of fluids, the replacement of flat tires, light bulbs and the use of jumper cables. Major maintenance (all items not listed above) is prohibited. Operating a vehicle repair business is strictly prohibited.

K. **MOTORCYCLES** are not to be parked on sidewalks or near buildings. Park motorcycles in parking spaces only. Motorcycles are considered vehicles and all towing, parking and registration rules apply.

L. **RECREATIONAL VEHICLES** are not to be kept on premises without prior written approval from management.

M. **COMMERCIAL VEHICLES** that are 12,500 GVW and above will not be issued parking stickers and are not to be parked on our premises.

**I have read and understand both pages of the Parking Permit Application regarding parking at Lynnewood Gardens Apartments. I fully understand that Lynnewood Gardens is not responsible for the safety of my vehicle and I park at my own risk.**

**I have received the written “Rules & Regulations”.**

\_\_\_\_\_  
RESIDENT SIGNATURE

\_\_\_\_\_  
DATE